

# COMPANY PROFILE

Let's Start



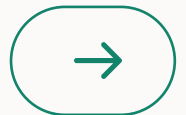
Member of

**SNDBX**



# Welcome To Corplite Consulting

We are a premier tax, audit, and accounting consultancy firm dedicated to supporting businesses—ranging from SMEs to MSMEs—with tailor-made solutions that ensure compliance, formalization, and sustainable growth.



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# ABOUT CORPLITE CONSULTING

At Corplite Consulting, we go beyond compliance—we provide strategic insights that empower businesses to proactively address challenges, prevent recurring issues, and optimize financial outcomes. Our expertise spans tax planning, regulatory compliance, risk assessment, and advisory services, ensuring our clients are always ahead in their financial and operational strategies.



# About us (Continued)

Our **team of seasoned professionals** specializes in **tax advisory, audit, and business consulting**, helping clients navigate complex regulatory landscapes with confidence. We **leverage modern technology and AI-driven solutions to automate processes**, replacing traditional methods with efficient, data-driven systems that enhance accuracy and operational efficiency.

As a **proud member of SNDBX**, we offer access to a collaborative network of over 30 professional service providers. This ecosystem enables our clients to **benefit from mentorship, coaching, consulting, and training, creating a holistic support system for ambitious entrepreneurs looking to scale their businesses**.

With Corplite Consulting, you gain more than a **service provider—you gain a strategic partner** committed to your business's long-term success.



# CORE VALUES



**C**

Commitment to  
Excellence.

**O**

Outstanding  
Client Service

**R**

Reliability &  
Trust

**P**

Professionalism  
& Integrity

**L**

Leveraging  
Innovation

**I**

Impact-Driven  
Solutions.

**T**

Tailor-Made  
Strategies

**E**

Entrepreneurial Growth  
& Support



# CORE VALUES

**CORPLITE  
CONSULTING**

## **C - Commitment to Excellence.**

We are dedicated to delivering top-tier tax, audit, and consulting services with **precision, integrity, and professionalism.**

## **O – Outstanding Client Service**

Our clients are at the heart of everything we do. We prioritize their needs, providing personalized solutions and proactive advisory.

## **R – Reliability & Trust**

We uphold the highest ethical standards, ensuring transparency, accuracy, and consistency in all our engagements

## **P – Professionalism & Integrity**

Our team operates with the utmost professionalism, fostering a culture of honesty, accountability, and ethical decision-making.

## **L – Leveraging Innovation**

We embrace modern technology and AI-driven solutions to enhance efficiency, accuracy, and value for our clients.

## **I – Impact-Driven Solutions**

Our goal is to provide meaningful, results-oriented strategies that empower businesses to grow, comply, and thrive.

## **T – Tailor-Made Strategies**

We understand that every business is unique, and we craft customized financial, tax, and compliance solutions to suit individual needs.

## **E – Entrepreneurial Growth & Support**

As part of the SNDBX network, we are committed to fostering business growth by providing expert guidance, mentorship, and resources.

# A MEMBER OF SNDBX



The SNDBX experts are organised into five engines that serve the multifaceted needs of small enterprise businesses. The collaboration, engagement and interaction between the experts within these engines leads to the creation of innovative products, tools and services that empower SMEs to better serve their customers and efficiently use their resources in order to grow sustainably. The Engines are the means through which the SNDBX delivers value to entrepreneurs.

SNDBX is an all-access pass to more than 30 professional service providers who provide relevant, local interventions, solutions and tools for businesses, within a vibrant, collaborative entrepreneurial community rooting for each other to succeed. A one-stop shop where ambitious business people can access mentorship, coaching, consulting and training services within a supportive and empathetic environment.





# Our Services

**CORPLITE  
CONSULTING**

## 1.0 TAX CONSULTING

For any business ,navigating diverse and ever-changing tax regulations can be challenging. The growing complexity of tax laws makes it increasingly difficult for organizations to stay compliant while focusing on their core operations. At Corplite Consulting, we provide professional, well-informed tax advisory services designed to keep your business ahead of regulatory changes and mitigate potential risks. Our expert team ensures you remain compliant, minimize tax liabilities, and avoid costly tax litigation—allowing you to focus on what truly matters: growing your business.



### 1.1 Corporate and Personal Tax Filing

Our main focus include;

- Ensuring accurate and timely filing of corporate tax returns to avoid penalties.
- Identifying opportunities to minimize tax liabilities through strategic planning.
- Assisting in the correct application and remittance of withholding taxes.
- Conducting reviews to assess compliance and identify potential risks.
- Advising on ways to legally reduce personal and corporate tax liabilities
- Leveraging in modern technology and AI for seamless tax computations and reporting.
- Identifying potential tax risks and implement proactive strategies to avoid penalties.
- Providing tailored tax solutions for individuals with complex financial portfolios

# Our Services

**CORPLITE  
CONSULTING**



## 1.2 TAX PLANING

Tax planning is a critical strategy for businesses and individuals to legally minimize tax liabilities, optimize financial efficiency, and ensure compliance with evolving tax laws. Effective tax planning helps organizations manage cash flow, maximize deductions, and strategically structure financial transactions to reduce tax burdens.

At Corplite Consulting, we offer comprehensive tax planning services designed to align with your financial goals while ensuring full compliance with tax regulations. Our approach includes:

- Proactive Tax Strategy Development – We analyze your financial structure and develop customized tax strategies to optimize savings and enhance profitability.
- Regulatory Compliance & Risk Mitigation – We keep you updated on tax law changes and implement strategies that reduce the risk of penalties, audits, and legal disputes.
- Corporate Tax Optimization – Our team helps businesses identify and leverage tax incentives, deductions, and credits to lower corporate tax obligations.
- Personalized Tax Planning for Individuals – We assist high-net-worth individuals, freelancers, and business owners in structuring their income and investments to achieve tax efficiency.
- International & Cross-Border Tax Advisory – For businesses operating in multiple jurisdictions, we provide guidance on navigating complex international tax regulations and treaties.
- Automation & AI-Driven Tax Solutions – We leverage modern technology to streamline tax computations, ensuring accuracy, efficiency, and compliance in real-time.

# Our Services

**CORPLITE  
CONSULTING**



## 1.3 Tax Health Check

We offer a Tax Health Check—a structured approach to reviewing financial transactions and assessing an organization's tax position. This process is designed to identify potential tax risks, uncover untapped tax-saving opportunities, and develop a robust tax strategy that aligns with the organization's financial goals.

### Our Approach to Tax Health Check

- Comprehensive Tax Review – We analyze past and present financial transactions to determine the nature and extent of tax liabilities.
- Identification of Tax Risks – We assess areas where organizations may be exposed to compliance issues, penalties, or inefficiencies in tax reporting.
- Uncovering Tax Opportunities – We highlight deductions, incentives, and exemptions that organizations may not be fully utilizing.
- Strategic Tax Planning Measures – Based on our findings, we provide actionable recommendations to minimize liabilities and optimize tax efficiency.
- Reframing Tax Objectives & Goals – We work with businesses to develop a forward-looking tax plan that aligns with regulatory requirements while supporting financial growth.
- A Tax Health Check with Corplite Consulting ensures that your organization remains compliant, minimizes unnecessary tax burdens, and proactively positions itself for financial success.

# Our Services

**CORPLITE  
CONSULTING**



## **1.4 Tax Dispute resolutions with Revenue Authority**

Navigating tax disputes with revenue authorities can be complex, time-consuming, and financially draining if not handled properly. At Corplite Consulting, we specialize in Tax Dispute Resolution, providing expert support to businesses and individuals facing tax audits, disputes, and litigation with tax authorities. Our goal is to protect your financial interests, ensure compliance, and achieve the most favorable resolution possible.

### **Our Approach to Tax Dispute Resolution**

- Tax Audit Support & Representation – We guide clients through tax audits, ensuring proper documentation and representation before tax authorities.
- Objection & Appeal Preparation – If a tax assessment is unfair or incorrect, we assist in filing objections and appeals, backed by strong technical arguments.
- Negotiation & Settlement – We engage directly with revenue authorities to negotiate fair settlements, minimizing financial and reputational risks.
- Alternative Dispute Resolution (ADR) – Where applicable, we facilitate mediation and arbitration to resolve disputes efficiently without resorting to litigation.
- Litigation Support – In cases where legal action is necessary, we collaborate with tax attorneys to provide expert advisory and evidence-backed defense.
- Preventive Advisory Services – We help businesses implement proactive tax compliance measures to avoid future disputes and penalties.

# Our Services

**CORPLITE  
CONSULTING**



## 1.5 Tax Refund Application

Overpayment of taxes can significantly impact a business's cash flow, but reclaiming those funds requires navigating complex tax regulations and procedural requirements. At Corplite Consulting, we specialize in Tax Refund Applications, ensuring that businesses and individuals recover overpaid taxes efficiently and in compliance with tax laws.

### Our Approach to Tax Refund Applications

- **Eligibility Assessment** – We review tax records to determine if you qualify for a refund based on overpayments, VAT refunds, withholding tax, or other tax credits.
- **Documentation & Compliance Review** – Our team ensures all required documentation is accurately prepared and submitted, minimizing the risk of delays or rejections.
- **Application Submission & Follow-up** – We handle the entire refund process, from filing applications to continuous engagement with tax authorities for timely processing.
- **Dispute Resolution for Denied Refunds** – If a refund claim is disputed or delayed, we provide expert representation to resolve issues and ensure rightful claims are honored.
- **Strategic Tax Planning for Future Refunds** – We help businesses optimize tax structures to prevent unnecessary overpayments and facilitate future refund claims.



# Our Services



**CORPLITE  
CONSULTING**

## 1.6 Tax Advisory & Private Rulings

### **Our Tax Advisory Solutions Include;**

- *Corporate Restructuring & Reorganization*
  - We provide strategic tax advisory for business restructuring, whether through mergers, acquisitions, or operational realignment.
  - Our expertise ensures tax efficiency while minimizing risks of additional taxes, penalties, and interest in both local and international contexts.
- *Day-to-Day Tax Consultation*
  - We offer real-time support by responding to clients' daily tax queries, ensuring smooth business operations.
  - Our experts provide timely, accurate, and practical tax solutions tailored to your specific needs.
- *Pre-Set-Up Tax Consultancy*
  - Before establishing a business, we provide strategic tax guidance to ensure compliance and tax efficiency from the outset.
  - We assess the best tax structures, incentives, and regulatory requirements to position businesses for long-term success.
- *International Executive Tax Services*
  - We assist businesses with international operations in managing tax obligations for expatriates and executives.
  - Our services ensure compliance with global tax regulations while optimizing tax liabilities across multiple jurisdictions.
- *Private Ruling Services*
  - Should you wish to obtain the Kenya Revenue Authority's understanding on the tax implications of a particular transaction, we can assist you in obtaining a private ruling from the Kenya Revenue Authority, who would provide their interpretation of various domestic tax laws where there is no clarity in the law.



# Our Services



## 1.7 Tax Training

At **Corplite Consulting**, we offer **Tax Training Services** designed to equip your staff with the knowledge and skills needed to navigate the ever-evolving tax landscape. **Our training programs are tailored to meet the specific needs of your team**, ensuring they remain well-informed and proactive in tax matters.

### Key Aspects of Our Tax Training Services

#### *Updates on Tax Changes*

- Tax laws and regulations are constantly evolving, requiring businesses to stay up to date.
- Our training sessions provide timely updates on legislative changes, helping your team understand their impact and implement necessary adjustments.

#### *Addressing Non-Compliance*

- Non-compliance can result in severe financial penalties and reputational risks.
- We educate your staff on identifying potential areas of non-compliance and implementing best practices to maintain full tax compliance.

#### *Industry-Specific Training*

- We customize training sessions based on the industry-specific tax obligations of your business.
- Our programs cover sector-specific tax incentives, exemptions, and compliance requirements.

#### *Hands-On Practical Workshops*

- We provide real-life case studies, simulations, and interactive discussions to enhance learning.
- Employees gain practical experience in tax calculations, reporting, and compliance strategies.

# Our Services



## 1.7 Tax Training(continued)

### AI & Technology-Driven Tax Compliance Training

- With the increasing use of automation and AI in tax processes, we train teams on how to leverage modern tax technologies.
- Training includes the use of digital tax filing systems, e-invoicing, and automated tax reconciliation tools.

### ***Tax Risk Management & Fraud Prevention***

- Employees learn how to identify, prevent, and mitigate tax fraud and compliance risks within the organization.
- Training includes best practices in internal controls, audit readiness, and documentation management.

### ***Customized In-House & Virtual Training Options***

- We offer flexible training modes, including in-person sessions at your office or virtual workshops.
- Customized training schedules allow organizations to train their teams without disrupting daily operations



# Our Services



## 1.8 International Tax & Transfer Pricing Services

As businesses expand **across borders**, **navigating international tax regulations** and ensuring compliance with transfer pricing rules becomes increasingly complex.

At **Corplite Consulting**, we offer expert **International Tax & Transfer Pricing Services**, helping businesses optimize their global tax structures while remaining compliant with international tax laws and regulations.

### Our International Tax Services

- We assist multinational businesses in understanding and complying with international tax regulations.
- Our experts help structure global operations to minimize tax exposure while ensuring compliance with OECD guidelines, double taxation treaties, and local tax laws.
- We develop transfer pricing policies that align with global regulations, ensuring fair and defensible intercompany transactions.
- Our services include transfer pricing documentation, benchmarking studies, and risk assessments to help businesses meet compliance requirements and avoid tax disputes.
- We analyze business operations to determine potential Permanent Establishment (PE) risks in foreign jurisdictions.
- Our guidance helps mitigate tax liabilities associated with PE classification, ensuring businesses maintain tax efficiency.
- We advise on how to leverage double taxation agreements (DTAs) to reduce withholding taxes and optimize cross-border tax efficiency.
- Our team ensures that businesses structure their transactions to take advantage of tax treaties, minimizing overall tax costs.
- For companies with expatriate employees, we provide advisory services on cross-border tax obligations, payroll structuring, and compliance with international tax laws.

# Our Services



## 2.0 AUDIT AND ASSURANCE

**CORPLITE  
CONSULTING**

### 1. Statutory / External Audits

- Statutory audits are essential in ensuring that financial statements accurately represent an organization's financial position in compliance with regulatory requirements. We provide:
- Independent financial statement audits to enhance credibility with investors, regulators, and stakeholders.
- Compliance checks to ensure adherence to IFRS, GAAP, and local statutory reporting frameworks.
- Identification of financial risks and recommendations to strengthen internal controls

### 2. Internal Audits

- Our **internal audit services** help organizations strengthen governance, improve risk management, and enhance operational efficiency. Key focus areas include:
- **Risk-based auditing** to identify and mitigate potential financial, operational, and compliance risks.
- **Assessment of internal controls** to prevent fraud, mismanagement, and inefficiencies.  
**Process improvement recommendations** to enhance business operations and financial reporting.

### 3. Public Sector & Donor-Funded Project Audits

Organizations handling **public funds or donor-funded projects** require strict financial oversight to ensure funds are used transparently and effectively. Our audits provide:

**Accountability and transparency assurance** to donors, regulators, and stakeholders.

**Compliance audits** to verify adherence to grant agreements, donor guidelines, and local financial regulations.

**Impact assessments** to evaluate whether funds have been utilized effectively to achieve project goals.



# Our Services

**CORPLITE  
CONSULTING**

## 3.0 Bookkeeping & Accountancy Services

At **Corplite Consulting**, we offer **comprehensive bookkeeping and accountancy services** designed to ensure businesses maintain accurate financial records, comply with accounting standards, and make informed financial decisions. We leverage **modern accounting systems, AI, and automation** to enhance efficiency, accuracy, and real-time financial reporting.

### Our Bookkeeping & Accountancy Solutions

#### Automated Bookkeeping & Financial Record-Keeping

- We utilize AI-driven accounting software's to automate data entry, reconciliation, and financial reporting.
- Our automated systems minimize human errors and ensure up-to-date records for compliance and decision-making.

#### Financial Statement Preparation

- We prepare accurate and IFRS/GAAP-compliant financial statements, including balance sheets, income statements, and cash flow reports.
- These statements provide stakeholders with a clear view of business performance and financial health.

#### Accounts Payable & Receivable Management

- We track and manage invoices, payments, and collections, ensuring smooth cash flow and financial stability.
- Automation helps businesses avoid late payments and optimize working capital.





# Our Services

**CORPLITE  
CONSULTING**

## 3.0 Bookkeeping & Accountancy Services(*continued*)

### Bank Reconciliation & Expense Management

- Our system ensures all bank transactions match business records, preventing discrepancies and detecting potential fraud.
- We categorize and monitor expenses, helping businesses control costs and optimize budgets.

### Payroll Processing & Compliance

- We handle payroll calculations, tax deductions, and statutory contributions to ensure compliance with labor laws.
- AI integration allows for seamless payroll processing, minimizing errors and ensuring timely salary disbursements.



# Our Services

**CORPLITE  
CONSULTING**

## Our Other Services

### 4. Company Secretarial Services

We offer comprehensive company secretarial services to help businesses meet statutory requirements, maintain corporate governance, and ensure regulatory compliance.

#### **Our Company Secretarial Services**

1. Business Registration & Incorporation- Formation of public and private companies, unlimited companies, and partnerships.
- 2 . Preparation and filing of annual returns, AGM minutes, and statutory accounts.
3. Share capital variations and restructuring - Issue and allotment of new shares, Share transfers, stamp duty processing
4. Appointment and resignation of directors, ensuring legal compliance.
5. Business Dissolutions & Restorations
6. Corporate governance training to enhance board compliance and efficiency.
7. Company searches and CR12
8. Immigration & Fiduciary Services- Assistance in obtaining work permits, visas, passes, and alien cards for foreign employees.

# Our Directors

**CPA Simon Maina**

**Director – Tax and Regulatory Services**

**Corplite Consulting Limited**

CPA Simon Maina is a seasoned tax consultant with over seven years of experience in tax advisory, regulatory compliance, and financial optimization.

Before co-founding Corplite Consulting Limited, he worked with reputable audit firms, gaining extensive expertise in tax consulting and regulatory services.

As the Director of Tax and Regulatory Services at Corplite Consulting,

Simon specializes in resolving complex tax challenges, ensuring compliance with evolving regulations, and implementing tax-efficient strategies that maximize

financial outcomes. His proven track record of delivering value-driven insights and cultivating strong client relationships underscores his dedication to excellence.

Passionate about helping businesses navigate the dynamic regulatory landscape, Simon leverages his deep industry knowledge to empower organizations with sustainable growth strategies.

He is a **Certified Public Accountant (CPA-K)** and a **Certified Company Secretary (CS)** accredited by KASNEB. Simon holds a **Bachelor's degree in Economics and Sociology** from **Chuka University**.



# Our Directors

**CPA Isaac Kamau**

**Director – Director for Finance & Audit  
Corplite Consulting Limited**

Isaac Kamau is the **Director for Finance & Audit** ; with a great understanding of the finance arena he has successfully carried out a number of roles in Corporate Finance and Advisory, exploring all the areas of financial management; including budgeting and planning, financial auditing & reporting and taxation, with relevance to financial management, financial markets, and risk management. With great experience in accounting in different fields,

He is up to date on the current market dynamics, especially on the accounting laws affecting internal & external auditing, investment and risk management locally and internationally.

Isaac attained his **Bachelor of Arts in Economics & Sociology at Chuka University**, he is **Certified Information System Auditor (CISA)** and is a **CPA-K** registered under ICPAK.



# Our Partners



KENYA REVENUE  
AUTHORITY



**SNDBX**  
The Village Formula



odoo

# Our Pricing

At Corplite Consulting, we offer transparent, competitive, and value-driven pricing tailored to meet the unique needs of our clients. Our fee structure is designed to reflect the complexity, scope, and level of expertise required for each engagement, ensuring you receive high-quality professional services at a fair cost.



**Customized Pricing** – We assess the specific needs of each client and provide a **tailored fee quote** based on the scope of work, industry requirements, and complexity of the engagement.

## Fee Structure & Pricing Model

**Fixed Fees for Standard Services** – Certain services, such as **company registration, statutory compliance filings, and tax return preparation**, may have **pre-determined fixed rates** for ease of budgeting.

**Hourly or Retainer-Based Fees** – For advisory, consultancy, and ongoing compliance support, we offer **flexible billing options**, including **hourly rates or monthly/annual retainers**, ensuring continued professional assistance.

**Project-Based Pricing** – For specialized services such as **corporate restructuring, tax health checks, transfer pricing documentation, and external audits**, we provide a **project-based quotation**, considering the scope and deliverables required.

**Value-for-Money Approach** – We ensure our clients receive cost-effective solutions without compromising on the quality, professionalism, and expertise we deliver.



# Our Mission

CORPLITE  
CONSULTING



## Mission Statement

At Corplite Consulting, our mission is to **empower businesses with expert tax, audit, and financial advisory solutions** that drive compliance, efficiency, and growth. We leverage **modern technology, AI-driven automation, and industry expertise** to simplify complex financial and regulatory challenges, enabling businesses to thrive in a dynamic economic landscape.





# Our Vision

CORPLITE  
CONSULTING



## Vision Statement

Our vision is to be the **leading tax, audit, and business advisory firm**, recognized for **excellence, innovation, and integrity** in delivering tailored solutions that help businesses—from **SMEs to multinational corporations**—achieve **financial success and long-term sustainability**.



# Thank You


We are committed to delivering excellence, accuracy, and strategic financial solutions tailored to your business needs. With our expertise, innovative approach, and client-centric services, we empower businesses to navigate complex financial landscapes with confidence.

Partner with us today and experience accounting solutions that drive growth, ensure compliance, and maximize profitability. **Let's build a financially secure future together!**




## Get In Touch

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